

# TOWN OF CHINA



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## China Select Board Meeting

### Executive Session

01/02/2012

6:30 P.M.

### Executive Session Pursuant to and Authorized by 1 MRSA Section 405 (6) (A) Personnel/Appointment Matters

On a motion by Selectperson Irene L. Belanger to enter into Executive Session pursuant to and authorized by 1 MRSA Section 405 (6) (A) for personnel/appointment matters and a second by Selectperson Paul MacDonald, the Board voted 5-0.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 5-0 come out of Executive Session at 7:05 p.m. and proceed to the regular meeting agenda.

### Select Board Meeting

Monday – 01/02/2012 – Town Office Meeting Room

7:06 P.M.

### Minutes

The meeting was opened by the Chair at 7:00 pm. Board members present were Paul MacDonald, Peter Foote, Joann C. Austin, Steven Hughes, and Irene L. Belanger. Others present were Tom Richards, Stephanie Foote, Cris Mayo, Mary Grow, and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Selectperson Paul MacDonald.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C., Austin, the Board voted 5-0 to accept the minutes of the 12/19/2011 Select Board meeting as presented

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Paul MacDonald, the Board voted 5-0 to accept Payroll Warrant #35 for \$20,325.61, and Payables Warrant #36 for \$81,857.24 as presented.

### Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Recycling Coordinator:**

**Recycling Report** – Selectperson Paul Macdonald noted that the floor of the hopper at the transfer station was replaced recently. The estimated cost was \$2600 and the original hopper was installed in 1992.

Mr. MacDonald also handed out a draft version of a “punch card” that he proposed to give to residents to let them bring to the transfer station without charge a certain number

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of specific items for which fees are normally charged. This proposal is intended to replace the annual "open transfer station day" with a system that allows residents to set their own timing. Selectperson MacDonald said that, if the card was fully used, the holder of the card would save \$115.

### **Update on Commodities Market (Recycling Items) "Scrap Paper"**

**Publication Comments:** Selectperson Paul MacDonald noted the approximate \$750 in revenue realized from a special load of the more valuable metals taken to the recycling company in Oakland. Transfer station staff separate out the more valuable metals from the metal pile to maximize the return to the town.

Mr. MacDonald went on to say the current pricing for recyclables is in decline and that it appears that the market could soften further. He also noted the quantities of particular recyclables the town has ready to be sent to the commodities market.

**Progress Report on Recycling Building and Compost Pad:** Recycling Coordinator Paul MacDonald provided the SB with an update and noted that the new addition to the building has been framed and sided and that doors have been installed on the southerly side. The electrical, heating, and plumbing work will be done over the next few weeks as well as the carpentry needed to complete the interior walls and ceilings.

The compost pad has been poured and compost has been transferred to the pad for "cooking".

### **New Business:**

- **Public Comment:** There was not any public comment at this time.
- **2012-2013 China Municipal Budget Draft Presented to Select Board - Initial Deliberations/Review of Expense Details:** The SB began the review of the 2012-2013 municipal budget proposed by the Town Manager. The review process will continue at the regular meeting scheduled for January 16, 2012 and hopefully be completed with the respective SB recommendations at the special meeting scheduled for January 23, 2012 in preparation for the Budget Committee review. The Board proceeded through most all of the expense departments and respective line items. There was discussion about the proposed 2.5% remuneration increase included in the administrative expense proposals, the emergency services departmental requests, and a proposed increase in office staffing costs anticipating the administration of new regulations.

The Town Manager noted that the municipal employees received a one percent raise two years ago and did not receive any raise for the current year.

There were comments about the desire to have more information from the emergency services departments relating to how much money the groups have overall from fund raisers as well as town funds and how the funds are spent. There were comments about the desirability of receiving an external audit on the financial statements of each department.

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On a motion by Selectperson Steven Hughes and a second by Selectperson Paul MacDonald, the Board voted 5-0 to proceed through this current budget year in the traditional manner but to require the emergency services departments, CVVFD, SCVFD, WMVFD and China Rescue, to provide the town with an external audit of their financial statements at the end of the upcoming budget year (2013-2014) as a condition of receiving additional funding by the town.

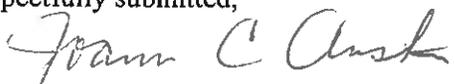
- **Quit Claim Deed:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Steven Hughes, the Board voted 5-0 to accept and sign a quit-claim deed as presented. A copy of the quit-claim deed will be kept on file at the town office.

### **Manager's Report:**

- **Public Comment:** There was not any public comment at this time.
- **Committees: Implementation Committee – Wednesday, January 11, 2012 at 6:30 p.m. in the Town Office Meeting Room, and the Thurston Park II, TBD:** The respective times, dates, and places of future committee meetings was announced.
- **Transfer Station Survey Report – Susan Cottle – Will be Done at the Next Meeting – This Evening, Preliminary Question Results Noted:** The Town Manager handed out the results of the survey to the SB. The hand-out included the questions in the survey and a tally of the individual votes for each question. The Survey Committee intends to provide the SB with a summary of the findings at a future meeting after the January 23, 2011 budget deliberations.
- **Visioning Session Meeting – Follow-Up:** The Town Manager noted that he would provide the SB with a summary of the short term and intermediate term visioning goals set by the SB at their most recent visioning session.
- **Economic & Community Development – Kyle Pierce – January Projected Date:** It was noted that Ms. Pierce will be addressing the SB at some point in January.

On a motion by Selectperson Paul MacDonald and a second by Selectperson Steven Hughes, the Board voted 5-0 to adjourn at 9:32 p.m.

Respectfully submitted,

  
Joann C. Austin, Secretary  
China Select Board