

# TOWN OF CHINA

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**China Select Board, Tuesday – 11/13/18**  
**Regular Meeting – 6:30 P.M. – Town Office Meeting Room**

Selectpersons present: Chairman Robert MacFarland; Secretary Irene Belanger; Ronald Breton; Jeff LaVerdiere; Donna Mills-Stevens. Town Manager: Dennis Heath. Others present: Becky Hapgood, Shawn Reed, Gary Cummings, Tim Grotton, Elwood Stevens, Lawrence Laske and Mary Grow.

**MINUTES**

Robert MacFarland called the meeting to order at 6:30 pm and led the Pledge of Allegiance to the American Flag.

- I. Preliminary Actions for New Select Board**
  - a. Robert MacFarland was elected chairman by ballot with 5 votes
  - b. On a motion from Irene Belanger and a second by Robert MacFarland, Ronald Breton was appointed to the Kennebec County Legislature Delegation; approved 5-0
  - c. On a motion from Donna Mills-Stevens and a second by Robert MacFarland, Irene Belanger was selected as Secretary to the Board of Selectmen; approved 5-0
  - d. On a motion from Robert MacFarland and a second by Ronald Breton, the Select Board adopted Robert's Rules of Order, Revised 4<sup>th</sup> Edition, for conducting meetings; approved 5-0
  
- II. Approval of Minutes**
  - a. Motion by Irene Belanger and second by Jeff LaVerdiere to approve the minutes of the 10/29/18 Select Board Meeting Minutes; approved 4-0 with Ronald Breton abstaining
  
- III. Warrants**
  - a. Motion by Irene Belanger and second by Donna Mills-Stevens to approve Warrant #30 China Payroll Warrant for \$29,020.26; approved 5-0
  - b. Motion by Irene Belanger and second by Robert MacFarland to approve Warrant #31 China Payables Warrant for \$838,436.28; approved 5-0

**IV. Department Reports**

- a. Town Clerk – Becky Hapgood
- b. Police – written report submitted by Tracey Frost
- c. Fire/Rescue – no report
- d. Public Works – Gary Cummings, Shawn Reed
- e. Transfer Station – Tim Grotton
- f. Organization Reports/Committee Reports

**V. Unfinished Business**

- a. none

**VI. New Business**

- a. Public Comment –
- b. Ventrac warranty purchase – Tabled by a motion from Jeff LaVerdiere and second by Irene Belanger; approved 5-0

**VII. Manager’s Communications – (Non-Action Items)**

- a. Ballot articles review
- b. Causeway project update
- c. Narrowband radios
- d. Selected accounts financial report – hold off on Red Barn roof

**VIII. Executive Session Pursuant to 1 M.R.S.A. §405 (6)(E) Consultation with Legal Counsel and/or 1 M.R.S.A. §405 (6)(A) Personnel (if requested)**

**Adjourn**

Motion by Ronald Breton and second by Donna Mills-Stevens to adjourn at 8:01 pm; approved 5-0

**Assessors Meeting**

Meeting opened at 8:02 pm. Present: Robert MacFarland, Jeff LaVerdiere, Ronald Breton, and Irene Belanger. Donna Mills-Stevens recused.

**I. Abatements and or Supplemental Tax Assessments:**

**II. Executive Session in accordance with 36 M.R.S. §841,2, E (Hardship or Poverty Abatement)**

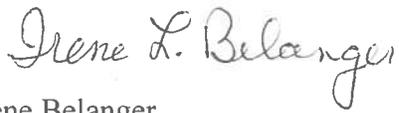
- a. On a motion from Robert MacFarland and a second by Ronald Breton, the assessors entered executive session; approved 4-0
- b. On a motion from Jeffrey LaVerdiere and a second by Ronald Breton, the assessors adjourned from executive session; approved 4-0

- c. On a motion from Robert MacFarland and a second by Ronald Breton, the assessors entered a preliminary finding to grant an abatement of \$800 on the 2016 taxes due. A final determination is subject to compliance with the relevant requirements of the state statute for Hardship/Poverty abatement.  
Approved 4-0

**Adjourn**

Motion by Robert MacFarland and second by Jeff LaVerdiere to adjourn at 8:47 pm;  
approved 4-0

Respectfully submitted,



Irene Belanger  
Secretary, China Select Board