

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

Visioning Session

12/17/2012

5:00 P.M.

Town Office Meeting Room

Materials Provided – Strategic Planning and Goal Setting: The Chair opened the session at 5:00 p.m. and the full Board participated in a traditional and now annual retreat/visioning session whereby the Board engaged in strategic planning for the town. The planning process may need one follow-up meeting to finalize the Board's objectives and the respective road map to achieve them. The goal of the Board continues to be to increase specificity in the town's operation while keeping a focus on the long term planning initiatives. A list of the short, intermediate, and long term goals of the Board are attached to and are part of these minutes. An additional meeting may be devoted to the finalization of the goals and other strategic planning results.

The Chair closed the session at 6:59 p.m.

Select Board Meeting

12/17/2012

7:00 PM

Minutes

The meeting was opened by the Chair at 7:00 pm. Board members present were Peter Foote, Steven Hughes, Joann C. Austin, Irene L. Belanger and Paul MacDonald. Others present were Scott Pierz and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Steven Hughes.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Paul MacDonald, the Board voted 5-0 to accept Payroll Warrant #32 for \$18,476.86, Payables Warrant #33 for \$378,966.63 (Amended), and Payables Warrant #34 for \$1,150.00 as presented.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Steven Hughes, the Board voted 5-0 to accept the minutes of the 12/03/2012 Select Board meeting as presented.

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Recycling Coordinator:**
Recycling Report -

Update on Commodities Market (Recycling Items) and Other Items:

Recycling coordinator and Selectperson Paul MacDonald informed the Board about the recycling market commodity rates, specifically noting that the commodity prices for #3-#7 plastics have been decreasing over time. Paul went on to note that it is important to send out loads of single products when possible as the return is maximized with full loads. The Board asked the Town Manager to provide them with a summary of the revenues to date from recycling. The Chair complimented Selectperson MacDonald for the good job he is doing at the transfer station.

New Business:

- **Public Comment:** There was not any public comment at this time.
- **Appointments – China Library Feasibility Committee and Local Health Officer:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Steven Hughes, the Board voted 5-0 to appoint Dolly Batteese, Susan Priest, Susan Cottle, and Elwood Ellis to the Library Feasibility Committee. On a motion by Selectperson Joann C. Austin and a second by Selectperson Steven Hughes, the Board voted 5-0 to appoint Christian M. Jandreau as the town's Local health Officer. Christian gave the Board background information about her and what she currently is engaged in relating to her profession. The Board thanked her for her interesting in serving the town.
- **KVCOG and RSU#18 Leadership Information – Selectperson Irene L. Belanger:** Selectperson Irene L. Belanger provided the Board with updates on KVCOG and RSU#18 recent plans. She noted such initiatives as MOBILIZE MAINE, a new way of pursuing economic development and endorsed and coordinated by KVCOG in central Maine and went on the note the budgetary concerns the RSU#18 Board has about the upcoming budget formation. Selectperson Belanger expanded a good deal about the Comprehensive Economic Development Strategy Production process developed by the KVCOG. The Chair thanked Irene for her involvement in both organizations and for her good work on behalf of the town.
- **Junk Yard/Automobile Grave Yard Permit Renewal Application (Junkyard License Application) - Russell Coston:** On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene l. Belanger, the Board voted 4-1(MacDonald) to grant Mr. Coston a renewal of his Junkyard License conditioned upon a quarterly inspection by the town with an accompanying report to the SB. There was discussion about the items Mr. Coston has in front of the fenced in area and about whether or not he is using the out building on the northerly side of his lot.

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

Foreclosures and Quit Claim Deed Processing: On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 5-0 to allow former owners of foreclosed upon properties, as noted in a list presented by the Town manager, to have 60 days within which to redeem the properties, upon the condition that all taxes and fees and other pertinent costs, that would have been assessed, are paid for to a current status. The current status, it was noted, would be payment for all costs through the current tax year.

Manager's Communications: (Non-Action Items)

- **Public Comment:** There was not any public comment at this time.
- **Committees: Implementation Committee – TBD, the Thurston Park II TBD, China Historical Society Committee TBD, Transfer Station Committee Tuesday, December 11, 2012 at 5:30 P.M. in the Town Office Meeting Room; and China Lake Access Feasibility Committee, Friday December 7, 2012 at 3:00 p.m. in the Town Office Meeting Room:** The dates, times, and meeting places were announced for the respective committees.
- **Visioning Session – Possible Directives:** The Board decided to wait for any further action on the visioning session results until the next Select Board meeting.
- **Annual Town Business Meeting 2013 – 2013-2014 Municipal Budget Deliberations:** The Town manager provided the SB with a first draft of the 2013-2014 municipal budget and asked the Board to review the draft and be prepared to deliberate on the proposed municipal budget at their next meeting. There was discussion about how to handle the social service agency requests. The Board decided that the agency representatives would be required to come before the SB, provide the SB with the respective agency annual financial report, and defend the agency request for funding. The Town Manager was directed to send out a letter informing the agencies soliciting funds of the Board requirements.

Other Business: On a motion by Selectperson Paul MacDonald and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to accept and sign the Dispatch Agreement between the City of Waterville and the Town of China and further authorized the Town Manager to sign on behalf of the town. There was discussion about whether or not it would be appropriate to change the current dispatching and PSAP arrangements the town has agreed to for the last few years.

Executive Session Pursuant to 1 MRSA 405 (6) (H) – Consultation with Code Enforcement Officer on Pending Enforcement Matters: On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 5-0 to go into Executive Session at 8:15 p.m. pursuant to **1 MRSA 405 (6) (H) – Consultation with Code Enforcement Officer on Pending Enforcement Matters.** On a motion by Selectperson

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 5-0 to come out of Executive Session at 8:33 p.m. and resume the regular meeting. On a motion by Selectperson Irene L. Belanger and a second by Selectperson Steven Hughes, the Board voted 5-0 to direct the administration to continue to pursue the enforcement initiatives currently being undertaken.

At this time the Board the current status/performance of the plowing contractor. It was decided by consensus that the Chair and administration could consider the purchase of a plow truck if determined to be necessary, e.g. if the conditions demanded a termination of the plowing contract and obligated the town to perform the services to be performed by the current contractor. The funds to purchase any capital equipment were to come from the capital reserve account, that account set up for said purpose.

On a motion by Selectperson Paul MacDonald and a second by Joann C. Austin, the Board voted 5-0 to adjourn at 8:35 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joann C. Austin".

Joann C. Austin, Secretary
China Select Board