



Town of China

571 Lakeview Drive; China, Maine 04358
(207) 445-2014 info@chinamaine.org

China Select Board, Monday – 12/7/2020 Regular Meeting – 6:30 P.M. – **Zoom and Livestream**

Selectmen present: Ronald Breton, Wayne Chadwick, Janet Preston, Blane Casey, and Irene Belanger joined by phone. Absent: none. Town Manager: Rebecca Hapgood.

Chairman Ronald Breton opened the meeting at 6:31 pm and led the Pledge of Allegiance to the American Flag. Ronald requested a moment of silence in recognition of Pearl Harbor Day.

MINUTES

- I. **Approval of Minutes**
 - a. Motion by Wayne Chadwick and second by Janet Preston to approve the minutes of the 11/23/2020 Select Board meeting; approved 5-0

- II. **Warrants**
 - a. Motion by Wayne Chadwick and second by Janet Preston to approve China Payroll Warrant #27 for \$44,284.20; approved 5-0
 - b. Motion by Janet Preston and second by Wayne Chadwick to approve China Payables Warrant #28 for \$735,575.94; approved 5-0

- III. **Department Reports-** as read by Town Manager Hapgood
 - a. Administration – Angela Nelson
 - b. Police – Craig Johnson
 - c. Public Works – Shawn Reed
 - d. Transfer Station – Ron Marois
 - e. Assessing – Kelly Grotton
 - f. Code Enforcement – Jaime Hanson
 - g. Committees/Organizations – Sel. Irene Belanger

- IV. **Unfinished Business**
 - a. MRC
 - b. Board input.

- V. **New Business**
 - a. Public Comment – none
 - b. Appointments – none
 - c. Policies
 1. Motion by Janet Preston and second by Blane Casey to accept the Community Policing; approved 5-0

2. Motion by Janet Preston and second by Blane Casey to accept the Alcohol and Controlled Substances Policy; approved 5-0
 3. Motion by Janet Preston and second by Blane Casey to accept the Fixed Asset Capitalization Policy; approved 5-0
 4. Motion by Janet Preston and second by Blane Casey to accept the Internal Financial Controls; approved 5-0
 5. Motion by Janet Preston and second by Blane Casey to accept the Notice of Dishonor Policy; approved 5-0
- d. Starting January 1, 2021 town office will open the first and last Saturday of each month.
 - e. Motion by Wayne Chadwick and second by Blane Casey to sell property adjacent to Lakeview Drive- Map 63 Lot 8- approved 3 (BC, WC, RB)–2 (JP, IB)
 - f. Disposition of town owned property – addressed in the above motion.
 - g. Foreclosed property- Mobile Home at 90 Chadwick Way for the 2018 taxes
 - h. Ad hoc Building/Addition Committee- set money aside in new budget. Ok to proceed with a committee.
 - i. Board input- Ronald Breton suggested that Select Board members watch/attend TIF zoom meetings.

VI. Manager's Communications – (Non-Action Items)

- a. Date of December meetings- December 21
- b. Holiday closings- closing at noon on December 24, closed December 25; closing at noon December 31; closed January 1; both Town Office & Transfer Station open Saturday, January 2.
- c. Board input.

VII. Adjourn

Motion by Wayne Chadwick and second by Blane Casey at 7:42 pm to adjourn; approved 5-0

Assessors Meeting-

Motion by Wayne Chadwick and second by Janet Preston to open Assessor meeting; approved 5-0

I. Abatements and or Supplemental Tax Assessments:

a. Abatements

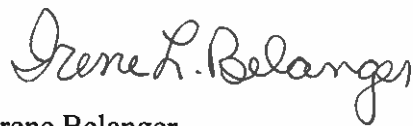
- i. Motion by Irene Belanger and second by Wayne Chadwick to approve Kennebec Water District abatement in the amount of \$3,472.60; approved 5-0
- ii. Motion by Ronald Breton and second by Wayne Chadwick to approve Jeffrey Plummer abatement in the amount of \$405.28; approved 5-0

- iii. Motion by Ronald Breton and second by Wayne Chadwick to deny William & Susan Flanders abatement; approved 4-1 (BC)
- b. Supplementals- none.

Adjourn

Motion by Wayne Chadwick and second by Ronald Breton at 7:59 pm to adjourn; approved 5-0

Respectfully submitted,



Irene Belanger
Secretary, China Select Board