

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358
www.china.govoffice.com



Telephone 207-445-2014
Fax 207-445-3208
E-mail info@chinamaine.org

China Select Board, Monday – 12/10/18
Regular Meeting – 6:30 P.M. – Town Office Meeting Room

Select persons present: Chairman Robert MacFarland; Secretary Irene Belanger; Ronald Breton; Jeff LaVerdiere; Donna Mills-Stevens. Town Manager: Dennis Heath. Others present: Becky Hapgood, Shawn Reed, Gary Cummings, Tim Grotton, Kevin Rhoades, David Herard, Elwood Stevens, Jean Conway, Meg Robbins and Mary Grow.

MINUTES

Robert MacFarland called the meeting to order at 6:30 pm and led the Pledge of Allegiance to the American Flag.

I. Approval of Minutes

- a. Motion by Irene Belanger and second by Donna Mills-Stevens to approve the minutes of the 11/26/18 Select Board meeting; approved 5-0
- b. Motion by Irene Belanger and second by Donna Mills-Stevens to approve the minutes of the 12/5/18 Special Select Board meeting; approved 4-0 with Robert MacFarland abstaining.

II. Warrants

- a. Motion by Irene Belanger and second by Jeff LaVerdiere to approve Warrant #35 China Payroll Warrant for \$30,708.78; approved 5-0
- b. Motion by Irene Belanger and second by Jeff LaVerdiere to approve Warrant #36 China Payables Warrant for \$454,701.70; approved 5-0

III. Department Reports

- a. Town Clerk – Becky Hapgood
- b. Police – report submitted
- c. Fire/Rescue – David Herard, Shawn Reed
- d. Public Works – Gary Cummings
- e. Transfer Station – Tim Grotton
- f. Organization Reports/Committee Reports – RSU 18 meeting Wed 7pm at China Middle School. Fiberright meeting Thurs

IV. Unfinished Business

- a. Purchase of extended warranty for Ventrac- tabled to December 21st meeting
- b. Mailbox Policy – Motion by Jeff LaVerdiere and second by Ron Breton to adopt the Maine DOT policy; approved 5-0

V. New Business

- a. Public Comment –
- b. Town Resolution on Title 36 Business Equipment Taxes – signed
- c. Fire Department Red Light Applications – Motion by Irene Belanger and second by Jeff LaVerdiere to approve two applications from China Village VFD; approved 5-0
- d. Appointments
 - i. Human Resources Director – Motion by Irene Belanger and second by Jeff LaVerdiere to appoint Rebecca Hapgood; approved 5-0
 - ii. Alternate At-Large Planning Board Member – vacant
 - iii. Registrar of Voters – Motion by Irene Belanger and second by Donna Mills-Stevens to appoint Rebecca Hapgood; approved 5-0
- e. Hiring of Planning Board/Appeals Board Secretary – Motion by Irene Belanger and second by Jeff LaVerdiere to appoint Dawn Kilgore; approved 5-0
- f. Hiring of Code Enforcement Officer Apprentice – Motion Ron Breton and second by Robert MacFarland to hire as recommended by Town Manager and follow rank order in the event a candidate declines offer; approved 4-0 with Irene Belanger abstaining.
- g. Tax Lien Foreclosures – Motion by Ron Breton and second by Donna Mills-Stevens to allow 60 days for previous owners to pay all years' taxes to redeem property; approved 5-0
- h. Holiday Bonuses – Motion by Irene Belanger and second by Jeff LaVerdiere to approve and funds will come from health insurance; approved 5-0
- i. Transfer Station Redemption Contributions – Motion by Irene Belanger and second by Robert MacFarland to reflect these contributions in the Transfer Station budget in the new fiscal year; approved 5-0
- j. Personnel Policy – following discussion, tabled for special meeting on 12/27/18 at 5:30pm

VI. Manager's Communications – (Non-Action Items)

- a. National Day of Mourning
- b. November Financial Summary
- c. FY 2019/2020 Budget

VII. Executive Session Pursuant to 1 M.R.S.A. §405 (6)(E) Consultation with Legal Counsel and/or 1 M.R.S.A. §405 (6)(A) Personnel

Adjourn

Motion by Jeff LaVerdiere and second by Irene Belanger to adjourn at 8:38 pm; approved 5-0

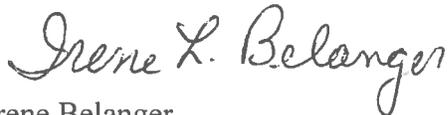
Assessors Meeting

- I. Abatements and or Supplemental Tax Assessments:**
- a. Supplemental tax assessment – Motion by Ron Breton and second by Jeff LaVerdiere to approve supplemental assessment for Map/Lot 07-007 ; approved 5-0

Adjourn

Motion by Irene Belanger and Jeff LaVerdiere to adjourn at 8:42 pm; approved 5-0

Respectfully submitted,



Irene Belanger
Secretary, China Select Board