TOWN OF CHINA

571 Lakeview Drive
China, ME 04358
www.china.govoffice.com

Telephone 207-445-2014
Fax 207-445-3208
E-mail info@chinamaine.org

Select Board Meeting
Monday – 02/05/2018 – Town Office Meeting Room
7:00 P.M. Regular Meeting

Minutes

The Chair opened the meeting and welcomed all in attendance at 7:00 p.m. Board members present were Irene L. Belanger, Jeffrey LaVerdiere, Donna Mills-Stevens, Neil Farrington, and Robert McFarland. Others present were Jean Conway, Justine Knizeski, Kathy Brownell, Ed Brownell, Jim Hart (Neck Road), Teresa Parent, Tom Parent, Tom Miragliuolo, Priscilla Adams, Scott Adams, Linda O'Connor, Mary Grow and the Town Manager. All present recited the Pledge of Allegiance to the American Flag.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to accept the minutes of the 01/29/2018 Special Select Board meeting as presented.

On a motion by Selectperson Jeffrey R. LaVerdiere and a second by Selectperson Neil Farrington, the Board voted 5-0 to accept and sign China Payroll Warrant #39 for $27,307.86 as presented. On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board voted 5-0 to accept and sign Town Payables Warrant #40 for $483,485.30 as presented.

Unfinished Business:

- **Organization Reports/Transfer Station Coordinators/Other Reports:** Selectperson Irene L. Belanger provided information on current events associated with the KVCOG, KRDA, MRC and Fiberight, MRRA and the RSU#18.
- **2018-2019 Municipal Budget Deliberations – Tom Miragliuolo (China Comp Plan Proposal/Request) and LakeSmart Article Appropriation Request, Other:** Tom Miragliuolo, Chairperson of the China Planning Board, spoke to the SB about the initiating the update of the China Comprehensive Plan. There is a question on the ATBM Warrant asking for an appropriation to move this energy along. Tom provided information about the history of the Comp Plan initiative, State Criteria and Rules, at the State level and what the current environment is on time-lines and whether or not the development of a Plan is obligatory. He provided handouts relating to historical State goals and review criteria. The Town Manager noted that having a voter approved Comprehensive Plan has been beneficial in grant application scoring. Tom also responded to all questions from the Board and audience.

  The Board also spent much of the remainder of the meeting deliberating and voting on final warrant articles and to perfect the final wording of articles in the warrant for the Annual Town Business Meeting scheduled for Saturday, March 24, 2018. The final draft will be reviewed by the China Budget Committee on Tuesday, February 6, 2018. The Budget Committee will review the warrant and make recommendations on the articles containing monetary consideration. At earlier meetings, the SB deliberated and voted on most of the articles. Of significance at this meeting the Board reviewed and or voted on the following items:

  On a motion by Selectperson Jeffrey R. LaVerdiere and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to change the amount to be appropriated for the ACB Library to $4500. The Board rejected Mr. Tom Parent's request to change the wording of the Article.

  On a motion by Selectperson Jeffrey R. LaVerdiere and a second by Selectperson Neil Farrington, the Board voted 5-0 to accept and sign the Annual Town Business Meeting Warrant as amended. The final version would be presented to the Board at the next regular SB meeting.

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358
www.china.govoffice.com

Telephone 207-445-2014
Fax 207-445-3208
E-mail info@chinamaine.org

New Business:

- **Public Comment:** There was not any public comment at this time. Comments were received from the audience throughout the meeting.
- **Quit-Claim Deed:** On a motion by Selectperson Neil Farrington and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to accept and sign the Quit-Claim Deed as presented. A copy of the respective documents will be on file at the town office.
- **Policies and Procedures:** The Board will continually review policies and procedures with the intent of updating any and all that need attention.
- **Resignation:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Donna Mills-Stevens, the Board 5-0 to accept the resignation, with regrets, made by Mr. Thomas Michaud from the Planning Board.
- **Jim Dinkle, Executive Director of the KRDA:** Mr. Dinkle will make a presentation to the SB at the March 5, 2018 regular SB meeting.
- **Administrative Consent Agreement, China CEO:** This item will be on the next regular SB meeting.

Manager's Communications (Non-Action Items):

- **TIF Information/Conversations:** The Board agreed to have this item on the agenda for continued conversation and clarification.
- **Strategic Planning Session – Next Steps:** This appears on the agenda for potential discussion as other projects in the planning process mature.
- **General – Announcements of Significance:** The Town Manager referenced a communication from the GHM Agency about liability coverage associated with the fire pond development on the Neck Road. He also noted that the LakeSmart appropriation request would be derived from the TIF funds.
- **Fire Pond Update – Fencing and Liability Insurance and Town/Property Owner Understandings or Agreements:** it was agreed that the Baord would invite the Chief of the CVVFD and the property owner to the next meeting for discussions about the next steps in the development of the fire pond. The Town Manager noted that the town was informed that it indeed has liability insurance coverage for the respective activities it is involved in with the pond development.

In other business:

On a motion by Selectperson Donna Mills-Stevens and a second by Selectperson Irene L. Belanger, the Baord voted 5-0 to proceed with the process of advertising and interviewing for a new Town Manager. Lynne O'Connor recommended that members of the search committee should be from the various historic village areas in town.

On a motion by Neil Farrington and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to adjourn at 9:10 p.m.

Respectfully submitted,

Irene L. Belanger

Irene L. Belanger, Secretary
China Select Board

Addendum to the SB meeting minutes: It was noted that prior to the SB meeting there was a Bicentennial celebration in the former portable classroom, at which Bicentennial Coordinator Neil Farrington and about forty other residents of all ages had a conversation about China's history. There was also a fireworks display to augment the occasion that most audience members agreed was one of the best they have seen. The occasion was the 200th anniversary of the creation of the Town of China from parts of Harlem, Albion, and Winslow.