

TOWN OF CHINA



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Select Board Meeting

Monday – 03/25/2013 – Town Office Meeting Room

7:00 P.M.

Minutes

The meeting was opened by the Chair at 7:00 pm. Board members present were Paul MacDonald, Peter Foote, Joann C. Austin, Steven Hughes, and Irene L. Belanger. Others present were Dale Worster, Robert Williams, Mary Grow, and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Paul MacDonald.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Steven Hughes, the Board voted 4-0 to accept the minutes of the 02/25/2013 and 03/11/2013 Select Board meetings as presented

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Paul MacDonald, the Board voted 4-0 to accept Payroll Warrant #49 for \$20,663.14 and Payables Warrant #50 for \$63,857.87 as presented.

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.

- **Recycling Coordinator:**

Recycling Report -

Update on Commodities Market (Recycling Items) and Other Items:

Select Board member and Recycling Coordinator Paul MacDonald provided information about current recycling commodity market pricing and information about the inventory of recyclable currently at the transfer station. He noted that in general the prices for recyclables have stabilized and in particular some plastic recyclables pricing has increased. Paul also noted that the town sent out approximately 6 tons of recyclables in the gaylord containers recently for sale in the commodities market. He went on to note that even though there will not be much revenue realized from marketing the recyclables, there will be a good reduction in the costs of processing those materials at PERC. Paul estimated that the town will soon have a full load of cardboard to market next week.

- **KVCOG and RSU#18 Leadership Information – Selectperson Irene L. Belanger:** Selectperson Belanger provided the Board with new information about the RSU#18 Budget process and also about the recent economic development initiatives at KVCOG.
- **Transfer Station Committee – Recommendations Letter, Susan Cottle:** The SB received, with appreciation, the China Transfer Station Committee Report. Susan Cottle presented the report and recommendations of the Committee. The principal recommendations of the Committee are: to add at least a part-time staffing position at the transfer station and to station that person near the hopper to monitor the area and to encourage residents to separate recyclables from trash;

to improve communications with residents to emphasize the dollar value of recycling and show simple ways to recycle at home; to eliminate the annual fee-free day at the transfer station; to continue to take other area towns' recyclables as long as revenues outweigh costs; adjust fees for tires, appliances, and similar items often enough to ensure the fees cover the town's disposal costs; if recycling is to be made mandatory, make the change gradually, beginning with materials most people recycle already and going through education and warnings before penalizing for not recycling; consider additional fees for ordinary trash only after other steps have been taken and with careful analyses of equity issues; and continue to have transfer station staff evaluate and improve the organization and layout of the transfer station.

The SB tentatively proposed adopting one or another recommendation, e.g. making cardboard recycling mandatory immediately. Susan Cottle recommended a more comprehensive approach, which led to a consensus of having another discussion at the April 8, 2013 Board meeting. It was also agreed to have an additional discussion on the topic after the state recycling conference held in late April, at which China will be represented.

- **Kyle Pierce and Economic & Community Development – Appointments/Chamber Proposal:** Kyle indicated that because of the fire at her house, she would not be attending the SB meeting tonight and the PB meeting on Tuesday evening. On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 4-0-1 (Hughes) to appoint Steven Hughes to the Economic and Community Development Committee.

New Business:

- **Public Comment:** There was not any public comment at this time.
- **Appointments:**
 - FirstPark – Roger Poulin and Joann C. Austin:** On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to appoint Roger Poulin and Joann C. Austin as China representatives on the FirstPark Board and Irene L. Belanger as an alternate member.
 - RSU#18 School Committee Position:** On a motion by Selectperson Steven Hughes and a second by Selectperson Joann C. Austin, the Board voted 5-0 to appoint Charles Clark to the School Committee representing China in RSU#18 from July 1, 2013 to the November 2013 Town Meeting election.

Manager's Communications (Non-Action Items):

- **Public Comment:** Resident and CVVFD member Dale Worster suggested that the Board take action to make it mandatory for all rental properties to have a smoke detector and fire extinguisher on site. The Board asked Dale to discuss this topic at the joint emergency services/fire department meeting this month and get back information to the Board.

- **Committees: he Thurston Park II TBD, China Historical Society Committee TBD, China Library Feasibility Committee, the Fourth Wednesday of Each Month at 6:30 P.M. in the Town Office Meeting Room; and China Lake Access Feasibility Committee, Friday , 2012 at 3:00 p.m. in the Town Office Meeting Room:** The respective dates, times, and places of the meetings were announced.

In other business, the Town Manager announced that the Superintendent of RSU #18 may attend the next SB meeting to discuss the education budget. He also noted that China's annual Earth Day roadside clean-up is scheduled for Saturday, April 27, 2013. Wayne Morey is coordinating work in the north end of town, with volunteers to meet at 8:00 a.m. at the China Baptist Church parking lot. Selectperson Irene L. Belanger said that she and Sheldon Goodine are interested in organizing a clean-up in the southern end of town and that volunteers could contact either of them. The Town manager noted that drug take-back day is also scheduled on April 27 from 10:00 a.m. to 2:00 p.m. at the transfer station, to let people turn in unneeded or outdated prescription medications.

Selectperson Paul MacDonald proposed getting a cost estimate for a study of the emergency services equipment and efficiencies. On a motion by Selectperson Paul MacDonald and a second by Joann C. Austin, the Board voted 5-0 to ask the Town manager to find out what such a study would cost.

On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to adjourn at 8:42 p.m.

Respectfully submitted,



Joann C. Austin, Secretary
China Select Board

Assessors' Meeting
03/25/2013
Agenda

The Chair opened the meeting at 8:43 p.m. Assessors present were Peter Foote, Steven Hughes, Joann C. Austin, Irene L. Belanger, and Paul MacDonald. Others present were, Mary Grow, and the Town Manager.

- I. Certificate of Abatement: Request by Michael and Janet Dawes, Map/Lot 52-048: On a motion by Selectperson Paul MacDonald and a second by Selectperson Steven Hughes, the Board voted 5-0 to deny the requested abatement and to notify the applicants of the denial and their rights of appeal..
- II. Supplemental Tax Assessment – Litchfield: On a motion by Selectperson Steven Hughes and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to accept and sign the Supplemental Tax Assessment as presented. Copies of respective documents will be on file in the town office.

Adjourn: On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to adjourn at 8:52 p.m.

Respectfully submitted,



Joann C. Austin, Secretary
China Assessors