

TOWN OF CHINA

571 Lakeview Drive
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China Select Board

Monday - 05/14/2018 Regular Meeting
6:30 P.M. – Town Office Meeting Room

Minutes

The Chair opened the meeting and welcomed all in attendance at 7:00 p.m. Board members present were Irene L. Belanger, Jeffrey LaVerdiere, Donna Mills-Stevens, Neil Farrington, and Robert A. McFarland. Others present were Jean Conway, Butch Stevens, Tom Michaud, Leo Pando, Mary Grow and the Town Manager. All present recited the Pledge of Allegiance to the American Flag.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to accept the minutes of the 04/30/2018 Select Board meeting as presented.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Donna Mills-Stevens, the Board voted 5-0 to accept and sign China Payroll Warrant #53 for \$25,065.43 and China Payroll Warrant #54 for \$10,765.00 as presented. On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board voted 5-0 to accept and sign China Payables Warrant #55 for \$501,322.90.

Unfinished Business:

- **Organization Reports/Transfer Station Coordinators/Other Reports:** Selectperson Irene L. Belanger provided information about many organizations and committees in an update to the Board on respective activities and initiatives and meeting times and dates.
- **Fire Pond – Neck Road – Resolution/Understanding/Agreement on Remaining Issues – Update Board Chair:** On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board 5-0 to approve of appropriating an amount up to \$1000.00 from the town's contingency fund to spread the clay pile dug up to construct the pond. The clay is obstructing the planting of the adjacent fields. Select Board Chair Robert A. MacFarland pointed to ill-advisement in the digging of the pond. A revised version of an engineered plan to have side slopes and a shelf about three feet below the water line as a safety measure has been discussed with an engineer from A. E. Hodsdon Engineering of Waterville. It was noted that additional funding for any modifications will have to have voter approval, at the November election unless a special election is called by the Board. The Board, in deliberations, repeated their findings from earlier meetings, that the pond was dug incorrectly with steep sides and that there needed to be modifications before it would be considered for acceptance by the town.

New Business:

- **Public Comment:** Mr. Leo Pando commented about the fire pond initiative and how the pond might impact his water supply.
- **Policies and Procedures:** The Board will continually review policies and procedures with the intent of updating any and all that need attention.
- **Liquor License Renewal Application – Lisa Wardwell, Doing Business As China Dine-ah:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Donna Mills-Stevens, the Board 5-0 to accept and sign the Liquor License applications for Lisa Wardwell.
- **Appointments – Warden Approval – Kelly Grotton:** On a motion by Selectperson Donna Mills-Stevens and a second by Selectperson Neil Farrington, the Board 5-0 to appoint Kelly Grotton for the upcoming elections.
- **Deputy Warden Approvals – Jennifer Chamberlain and Rebecca Hapgood:** On a motion by

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Selectperson Irene L. Belanger and a second by Selectperson Donna Mills-Stevens, the Board 5-0 to appoint Jennifer Chamberlain and Rebecca Hapgood as Deputy Wardens for the upcoming elections.

Ballot Clerks – As Presented: On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board 5-0 to appoint the Ballot Clerks as presented, copies of the lists are on file at the town office.

Town Manager – July 1, 2018: The Board publicly announced the hiring of Dennis Heath as the upcoming Town Manager to serve after the current Town Manager vacates the position at the end of the day on June 30, 2018.

Comprehensive Planning Committee: On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board voted 5-0 to appoint George Webber to the China Comprehensive Planning Committee and further to appoint Jean Conway to the China Comprehensive Planning Committee, the Tax Increment Financing Committee, and the China For A Lifetime Committee.

- **Registrar and Town Clerk Hours – for the Week Preceding the June Election:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board 5-0 to set the Registrar and Town Clerk Hours as recommended for the week preceding the June Election.
- **RSU#18 Warrant and Notice of Election - Accepting and Signing:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board 5-0 to accept and sign the Warrant and Notice of Election for the RSU#18 as presented.
- **Red Light Applications, CVVFD and WMVFD:** On a motion by Selectperson Neil Farrington and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to approve of and sign Red Light Applications for Robert Hall and Ronald Morrell, Sr. of the CVVFD.

On a motion by Selectperson Neil Farrington and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to approve of and sign Red Light Applications for Christopher Booher and Tom Michaud of the WMVFD.

Manager's Communications (Non-Action Items):

- **TIF Information/Conversations:** The Board agreed to have this item on the agenda for continued conversation and clarification.
- **Strategic Planning Session – Next Steps:** This appears on the agenda for potential discussion as other projects in the planning process mature.
- **General – Announcements of Significance:**
Foreclosure Item(s): The Board affirmed their previous decision to proceed without modification on the eviction notice related to the occupants of the 619 PVRRT town property.

In other business:

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0(MacFarland) to sell miscellaneous garage door panels and parts for \$500.00 to Shawn Reed.

On a motion the Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to instruct the Town Manager to send a letter to the Bureau of Alcohol, Beverage, and Lottery Operations noting that the Board understood they were, in the approval of the MAJEK/Mike Marois Liquor License Application, authorizing MAJEK/Mike Marois to serve liquor in a closed-off area equipped with picnic tables.

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Selectperson and Bicentennial Coordinator Neil Farrington provided the Board with plans for a granite obelisk to be erected near the old town hall. The obelisk will have a time capsule buried beneath it to be opened the first day of summer 2118. Selectperson Farrington is planning a ceremony at 10:00 a.m. Saturday, June 9, 2018 at the obelisk site. He is planning to have the next Town Manager to be available to introduce to the public in an informal welcome party.

The next regular Board meeting is scheduled for May 29, 2018.

Executive Session Pursuant to 1 M.R.S.A. §405 (6) (E) Consultations with Legal Counsel and or 1 M.R.S.A. §405 (6) (A) Personnel: The Board did not enter into Executive Session.

On a motion by Neil Farrington and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to adjourn at 8:59 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Irene L. Belanger". The signature is written in a cursive style.

Irene L. Belanger, Secretary
China Select Board

Assessors Meeting: 8:43 P.M.

Agenda

I. Abatements and Supplemental Tax Assessments and Write-offs of Small Amounts:

On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Irene L. Belanger, the Board voted 5-0 to authorize an abatement of \$290.97, relating to a Town of China account. A copy of the record will be on file at the town office.

On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Donna Mills-Stevens, the Board voted 5-0 to authorize an abatement of \$7.38, \$7.14, and \$7.05, relating to Mr. Alexander Epic's Account# 2324. A copy of the record will be on file at the town office.

On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Irene L. Belanger, the Board voted 5-0 to authorize an abatement of \$290.97, relating to a Town of China account. A copy of the record will be on file at the town office.

On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to remove the minor or burdensome amount of \$91.02, relating to Account PP409, The Milkhouse. A copy of the record will be on file at the town office.

On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to remove the minor or burdensome amount of

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\$225.58, relating to Account PP 409, Jesse Glidden. A copy of the record will be on file at the town office.

On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to remove the minor or burdensome amount of \$224.00, relating to Account PP 448, Fred and Larry's Disposal Service. A copy of the record will be on file at the town office.

On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to remove the minor or burdensome amount of \$16.99, relating to Account PP 555, Bronzebombshellairbrushtanning. A copy of the record will be on file at the town office.

Adjourn: On a motion by Assessor/Selectperson Neil Farrington and a second by Assessor/Selectperson Jeffrey R. LaVerdiere, the Board voted 5-0 to adjourn at 8:57 p.m.

Respectfully submitted,


Irene L. Belanger, Secretary
China Board of Assessors
China Select Board