

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



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Select Board Meeting

Monday – 05/16/2016 – Town Office Meeting Room

6:40 P.M. Executive Session: Pursuant to 1 M.R.S.A. § 405 (6)(F) Confidential Records: On a motion by Selectperson Ronald R. Breton and a second by Selectperson Irene L. Belanger, the Board voted 3-0 to enter into Executive Session at 6:40 p.m. pursuant to 1 M.R.S.A. § 405 (6)(F) Confidential Records and 36 M.R.S.A. § 841 Application for Abatement – Inability to Pay – Hardship or Poverty.

On a motion by Selectperson Ronald R. Breton and a second by Selectperson Irene L. Belanger, the Board voted 3-0 to come out of Executive Session at 6:55 p.m. and resume the regular meeting.

7:00 P.M.

Minutes

The Chair opened the meeting and welcomed all in attendance at 7:00 p.m. Board members present were Irene L. Belanger, Robert MacFarland, Ronald R. Breton, and Joann C. Austin. Selectperson Neil Farrington had an excused absence from the meeting. Others present were Anya Fegel, Matt Akers, Lauralee Fegel, Mary Grow and the Town Manager. All present recited the Pledge of Allegiance to the American Flag.

On a motion by Selectperson Ronald R. Breton and a second by Selectperson Joann C. Austin, the Board voted 4-0 to accept the minutes of the 04/18/2016 and 05/02/2016 Select Board meetings as presented.

On a motion by Selectperson Irene L. Belanger and a second by Ronald R. Breton, the Board voted 4-0 to accept China Payroll Warrant #53 for \$22,831.51, and Town Payables Warrant #54 for \$504,317.85 as presented.

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Transfer Station Co-Coordinators' Conversation – Transfer Station Committee Items – Palermo Consideration:** Selectperson Irene L. Belanger stated her opinion about the fee increases for commercial haulers of MSW at the transfer station approved at the last SB meeting. She had an excused absence from the meeting.

Selectperson Irene L. Belanger strongly urged fellow Board members to sign the contract with the Municipal Review Committee to join its planned new waste disposal facility in Hampden with Fiberight in 2018. This will be placed on the next agenda, a meeting at which it is expected that the full Board will participate.

Organization Reports – Board Selected - Selectperson Belanger: RSU#18, KVCOG, Economic & Community Development, Mid-Maine Chamber and KRDA Updates –

Selectperson Belanger: Selectperson Irene L. Belanger reported the following; other items will be discussed at the next SB meeting. The Drug Take-Back Initiative hosted by the KSO was very

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successful collecting three and one half large of pharmaceuticals and over the counter medications.

RSU#18: Selectperson Irene L. Belanger noted the RSU#18 Board will be holding the budget referendum on Tuesday, May 24, 2016 at the China town office for China residents. She felt confident that this RSU#18 budget is a good one to support.

- **Enforcement – Redemption Agreement – Litchfield Lane Property:** After much discussion on how the former owner, Mr. Litchfield, has not been responsive to communications from the town office regarding the offer for him to redeem property on Litchfield Lane, The Board directed the Town Manager to go to the residence on Litchfield Lane with the town's police officer and inform Mr. Litchfield that the trailer/manufactures home on the property has to be mover. The Town Manager is also to provide Mr. Litchfield with the options for the removal of the trailer/manufactured home and to come to an agreement with Mr. Litchfield on how and when the property will be removed. If there is not any agreement between Mr. Litchfield and the town, the town will pursue its legal options for removal of the trailer/manufactured home. A progress report is to be made at the next SB meeting on June 1, 2016. The town had already sent a communication to Mr. Litchfield at the property that was delivered by the town police officer. The communication was received by Mr. Jonathan Litchfield's mother.

New Business:

- **Public Comment:** There was not any public comment at this time.
- **RSU#18 Budget Validation Warrants – Accepting/Signing Consideration:** On a motion by Selectperson Ronald R. Breton and a second by Irene L. Belanger, the Board voted 4-0 to accept and sign the RSU#18 Budget Validation Warrants as presented, with a copy to be at the town office for review.
- **Pawn Broker Permit/License:** On a motion by Selectperson Joann C. Austin and a second by Irene L. Belanger, the Board voted 4-0 to approve of a local policy on the acceptance of a Pawn Broker application consistent with the State of Maine's law regulating pawn Brokers, establishing a \$100 application fee, requiring approved applicants to provide weekly records of their related activities, and making the approval of the application contingent upon a background check on the applicant(s). The Board indicated that they would consider proposing ordinance regulation language for consideration and possible adoption by voters.
- **Bid Openings:** On a motion by Selectperson Irene L. Belanger and a second by Ronald R. Breton, the Board voted 4-0 to accept and sign a three year contract for roadside mowing with Mr. Frederick Drew, doing business as Aggressive Cuts LLC. There was discussion at this time about setting a minimum dollar amount for goods or services that would obligate the town to proceed with the bidding process.

There were not any bids submitted for the replacement of the ADA accessible ramps attached to the Historical Society building and to the portable classroom in the town office yard. The Town Manager was directed to re-send this item out to bidding again.

- **Application by Lisa's Restaurant and Catering for a Catering Permit and a Liquor License Renewal Application:** On a motion by Selectperson Joann C. Austin and a second by Irene L.

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Belanger, the Board voted 4-0 to approve of and sign both permit applications as presented, copies to be on file at the town office. It was noted that there was not any requirement for a public hearing as the applicant is a known entity with a good track record and applying for a renewal liquor license, not a new one.

- **Land Adjacent to the Town Office:** The Board did not decide whether or not to make an offer on a six-acre piece of land east of the town office property that is for sale. It will be on the agenda for the next meeting at which it is anticipated that a full Board will be present. Selectpersons Joann C. Austin and Irene L. Belanger expressed the feeling that the town should pursue a purchase and sale agreement for the property with specifics to be discussed at the next Board meeting.

Manager's Communications (Non-Action Items):

- **Public Comment:** There was not any public comment at this time.
- **Committees – Meetings/Updates: Thurston Park II, Economic and Community Development Committee, Transfer Station Committee, Tuesday, May 24, 2016 at 8:30 A.M. in the Town Office, and TIF Committee, Monday, May 23, 2016 at 6:30 P.M. in the town office meeting room.** The respective dates, times, and places of the meetings were announced.
- **Next Meeting Announcements:**
 - Monday, May 30, 2016, Changed to Wednesday, June 1, 2016 at 8:00 a.m. (town office)
 - June 13, 2016 Patricia Oh and Demographics of China (Seniors Focus) Proposal
 - Transfer Station Committee Update - Transfer Station Ordinance, Solid Waste Flow Control Ordinance, PPT Proposal, Palermo Representation, Traffic Flow
 - TIF Committee Update, Current Initiatives
- **Sign Ordinance Proposal for Changes – Update on PB Review:** The PB has not finished with their deliberations and recommendations regarding the Ordinance. The SB will receive the PB recommendations and have the review of the recommendations on one of the SB agendas.

In other business:

On a motion by Selectperson Ronald R. Breton and a second by Selectperson Joann C. Austin, the Board voted 4-0 to appoint Frank Soares to the Tax Increment Finance Committee.

On a motion by Selectperson Joann C. Austin and a second by Selectperson Ronald R. Breton, the Board voted 4-0 to accept and sign the Certificate of Appointments for election and ballot clerks for a two year appointment through April 2018 as presented, a copy to be on file at the town office.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 4-0 to accept the resignation of William Seekins from the Thurston Park II Committee with extreme appreciation.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 3-1 (MacFarland) to approve of and sign a three year contract for roadside

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mowing with Frederick Drew d/b/a Aggressive Cuts LLC. Copies of the contract will be available at the town office.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 4-0 to approve of and allow the Recreation Committee to overspend the Recreation budget by \$4400, with \$2200 appropriated from the Contingency Account and \$2200 appropriated from the Recreation Reserve Account in the Fund Balance (amount for ball field lighting replacement), this \$2200 to be replenished from amounts approved by voters for the 2016-2017 Recreation budget.

The Board also had conversations about:

The rip-rap placed at the intersection of the Alder Park Road and Lakeview Drive; the need to sign the MRC Fiberight contract documents for the disposal of MSW post 2018; possible Four Seasons Club Memberships subsidized by the town; Thurston Park items; fees for Commercial haulers of MSW; community policing issues for the town's police officers especially as the policies might relate to issuance of violations relating to criminal speeding; and MCJA/Community Policing mandatory policies.

On a motion by Ronald R. Breton and a second by Selectperson Irene L. Belanger, the Board voted 4-0 to adjourn at 9:30 p.m. The next Board meeting will be held on Wednesday, June 1, 2016 at 8:00 a.m. at the China town office.

Respectfully submitted,

A handwritten signature in cursive script that reads "Irene L. Belanger".

Irene L. Belanger, Secretary
China Select Board

Assessors' Meeting
Monday 04/04/2016