

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



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Select Board Meeting

Monday – 08/11/2014 – Town Office Meeting Room

7:00 P.M.

Minutes

The meeting was opened by the Chair at 7:00 pm. Board members present were Peter Foote, Joann C. Austin, Amber McAllister, and Irene L. Belanger. Others present were Larry Sikora, Shawn Esler, Thad Barber, Stephen Nichols, Mary Grow, and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Amber McAllister.

On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 4-0 to accept the minutes of the 07/14/2014 and 07/28/2014 Select Board meetings as presented

On a motion by Selectperson Irene L. Belanger and a second by Amber McAllister, the Board voted 4-0 to accept CRLA Payroll Warrant #8 for \$4,032.27, Town Payroll Warrant #9 for \$19,532.49, and Town Payables Warrant #10 for \$428,037.62 as presented.

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Recycling Coordinator:**
Recycling Report - Update on Commodities Market (Recycling Items) and Other Items - (Shredding-On-Site): Select Board member and Recycling Coordinator Paul MacDonald was absent from the meeting and asked the Town Manager to provide the update. The Town Manager provided information about current recycling commodity market pricing and information about the inventory of recyclables currently at the transfer station. The Town Manager also provided information about the wood and brush debris and the net cost for processing both items. He went on to note the metal pile has not accumulated enough for a full load for Grimmels to take at this time. It might take two to three more weeks before a full load is available for processing.

Selectperson Irene L. Belanger noted that she had been in contact with Shredding-On-Site regarding a regional collaborative effort to provide shredding services to residents. Irene will provide more information to the Board at the next meeting after more information gathering.

- **RSU#18, KVCOG, and Economic & Community Development Updates – Selectperson Belanger:** Selectperson Irene L. Belanger volunteers and represents the town on all these groups and provided the Board and audience with summary information relating to the respective entities. Relating to Economic and Community Development Selectperson Irene L. Belanger opined that the China Community Days and ECD should be separated initiatives.

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New Business:

- **Public Comment:** There was not any public comment at this time.
- **Police Officer – Shawn Esler:** China's new police officer, Shawn Esler, attended the meeting to be introduced formally for the first time to the Board and to discuss his duties going forward. Shawn described his plans for the near future noting that he planned on working to improve record-keeping, working closely with other law enforcement agencies, and inventorying and assessing the town's current police equipment to be able to provide a recommendation on the needs of the police position. He went on to note the Kennebec County Sheriff's Office has been very helpful and will be contributing equipment and computer software to the town for law enforcement use. The Board thanked Shawn for all the quality time and effort he is devoting to the job.
- **Thad Barber – Liquor License Consideration:** On a motion by Selectperson Amber McAllister and a second by Joann C. Austin, the Board voted 4-0 to provide Mr. Barber with a letter of support for his application for a liquor license with the State of Maine contingent upon
- **Winter Road Maintenance Equipment:** On a motion by Selectperson Irene L. Belanger and a second by Amber McAllister, the Board voted 3-0-1(Foote) to direct the Town Manager to proceed with the negotiation and purchase of a new tandem axle plow truck and chassis with associated plowing equipment at the best quoted price and trade-in value combination. Select Board chairperson Peter Foote informed the Board about the condition of the current plowing equipment and the need to upgrade the 2005 International Truck as it might be developing issues. He went on to note that all the other equipment is in good condition and that there are sufficient funds in the equipment reserve of the fund balance to conduct the transaction without affecting taxes. Pete said that it could cost the town if it did not proceed with the transaction. The town intends to trade-in a 10 year old International tandem axle dump truck it bought used two years ago.

Manager's Communications (Non-Action Items):

- **Public Comment:** At this time Mr. Larry Sikora said that he came to the meeting to observe the process by which the Board commits taxes. He was told that the commitment would happen at the next SB meeting.
- **Committees – Meetings and Updates:** Thurston Park II TBD 2nd Thursday of the Month, Location, Town Office Meeting Room, China Historical Society Committee TBD, China Library Feasibility Committee, Fourth Wednesday of the Month in 2014, March 26, 6:30 P.M. in the town office meeting room, Economic and Community Development Committee, First and Third Thursday of the Month, Time 6:30 P.M., Location China Town Office Meeting Room. The respective dates, times, and places of the meetings were announced.

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- **2014-2015 Municipal Tax Commitment:** The Town Manager said that the tax commitment for 2014-2015 would likely take place at the next SB meeting. More of an update on the tax commitment will be provided in the next two weeks.
- **Assessors' Agent Bill Van Tuinen – TIF Information:** It was noted that Mr. Van Tuinen will to speak with the Select Board about a TIF District relating to the CMP Power Reliability Options upgrade of the power line in China at the August 25, 2014 SB meeting.
- **November Election – Time Line:** The Town Manager noted the important points in the time line leading up to the November 2014 election, including what positions are up for election and when nomination papers are available. He said that nomination papers for the local elective offices are now available. Signed papers are to be returned by 11:00 a.m. on September 20, 2014 for candidates' names to be on the November 4, 2014 local ballot.
- **MDOT Culvert Replacement – Route #137 – Mud Pond Area:** The Town Manager said that the MDOT intends to replace the culvert under the Waterville Road near the Waterville-Winslow town line before the summer is over. The work will require the closing of the road for up to 36 continuous hours, diverting traffic over the Maple Ridge Road, Stanley Hill Road, and Neck Road and Maine Street in China Village. The MDOT will provide a two week notice before work will begin. Heavy truck traffic is not going to be allowed on the Causeway Road.

In other business:

On a motion by Selectperson Joann C. Austin and a second by Irene L. Belanger, the Board voted 4-0 to sign and approve of a red light application from the China Rescue Squad for Marissa Vigue.

On a motion by Selectperson Joann C. Austin and a second by Amber McAllister, the Board voted 4-0 to appoint Stephen Nichols to the Emergency Preparedness Committee. Mr. Nichols provided the Board with information on his career background in emergency services. Mr. Nichols met with the Town Manager and chairperson of the Emergency Preparedness Committee, Ron Morrell, and discussed the responsibilities of a committee person in China.

On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 4-0 to adjourn at 8:16 p.m.

Respectfully submitted,

Joann C. Austin, Secretary
China Select Board