

# TOWN OF CHINA

571 Lakeview Drive  
China, ME 04358  
www.china.govoffice.com



Telephone 207-445-2014  
Fax 207-445-3208  
E-mail info@chinamaine.org

**China Select Board, Monday – 8/6/18**  
**Regular Meeting - 6:30 P.M. – Town Office Meeting Room**

Select persons present: Chairman, Robert MacFarland; Secretary Irene Belanger; Neil Farrington; Donna Mills-Stevens. Absent: Jeffrey LaVerdiere. Town Manager: Dennis Heath. Others present: Shawn Reed, Tim Grotton, Jean Conway, Tom Miragliuolo, Ed Brownell, Nanette Bennett, Mary Benziger, John Benziger, Wayne Chadwick, Becky Hapgood and Mary Grow.

**MINUTES**

Select Board Chairman Robert MacFarland called the meeting to order at 6:30 pm and led the Pledge of Allegiance to the American Flag.

**I. Approval of Minutes**

- a. Motion by Irene Belanger and second by Donna Mills-Stevens to approve the minutes of the 7/23/2018 Select Board Meeting; approved 4-0

**II. Warrants**

- a. Motion by Neil Farrington and second by Donna Mills-Stevens to approve Warrant #8 China Payroll Warrant for \$26,096.41; approved 4-0
- b. Motion by Neil Farrington and second by Irene Belanger to approve Warrant #9 YCC/CBI Payroll Warrant for \$8,769.70; approved 4-0
- c. Motion by Neil Farrington and second by Donna Mills-Stevens to approve Warrant #10 Payables Warrant for \$513,923.19 - \$3420.54 (Weeks Mills VFD voided disbursement) = \$510,502.65; approved 4-0

**III. Department Reports**

- a. Town Clerk – Becky Hapgood
- b. Police – written report from Tracey Frost
- c. Fire/Rescue
- d. Public Works - Gary
- e. Transfer Station – written report from Tim Grotton

**IV. Unfinished Business**

- a. Motion by Irene Belanger and a second from Neil Farrington to approve and

sign Quit Claim deed for Michael & Annette Snow for 2008 & 2009 tax liens; approved 4-0

b. Organization Reports/Committee Reports –Irene L. Belanger reported on various community interest items. The KRDA cookout is Sept. 13<sup>th</sup>.

c. Transfer Station schedule – Motion by Neil Farrington and second by Donna Mills-Stevens to approve the new schedule as follows: Monday-closed, Tuesday and Wednesday 7am-3pm, Thursday 7am-5pm, Friday 7am-3pm and Saturday 6:30am-3pm; approved 4-0. Holiday schedule to be worked out with town manager.

**V. New Business**

a. Public Comment

b. Motion from Neil Farrington and second by Donna Mills-Stevens to approve the scope of work and contract for the Comprehensive Plan; approved 3-0 (Irene Belanger not voting since she is a member of the KVCOG Board)

c. Permit Fee Schedule – Tabled; Code Enforcement Officer will bring proposed fee schedule for next meeting

d. Heritage Tour Scholarship Fund – Tabled; proposed trust agreement anticipated to be presented at next meeting

e. Internal Financial Controls – Tabled; proposed policy that includes requirement for two signatures on each check anticipated to be presented at next meeting

f. Town Manager's Bond – Tabled; town manager requested to inquire about a \$100,000 bond versus the current \$35,000 bond

g. Tower Use Agreement with Hussey Communications – Tabled; proposed tower agreement anticipated to be presented at next meeting

h. Recommend ballot items for November ballot – No action taken, but call for ballot items was reiterated with a deadline of September 7<sup>th</sup> to the town clerk

i. Consolidated Public Safety Building (Fire, EMS, Police)

ii. Quorum Ordinance

**VI. Manager's Communications – (Non-Action Items)**

a. Monthly Financial Summary – July financial summary provided

b. Portable building bathroom/plumbing – action proceeding to complete bathroom/plumbing project

c. Old Town Hall/Barn Improvements – preparing request for bids to add open porch to Town Line entrance at old town hall, also to perform various small repairs around the town office campus

d. Fire Pond Update – Motion by Irene Belanger and second from Robert MacFarland to proceed with asking for bids; approved 3-1

e. Causeway Project – meeting with State boating facilities engineer about parking was Monday; recommendation is to avoid boat parking on east side of US 202/Lakeview Dr. as unsafe

f. Fire/Rescue MOU – MOU is complete and signed by all parties; Weeks Mills and Rescue will continue to have town office manage their funds

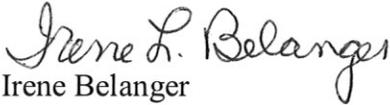
g. Land Use Ordinance – deferred discussion to next meeting

**VII. Executive Session Pursuant to 1 M.R.S.A. §405 (6)E Consultation with Legal Counsel and/or 1 M.R.S.A §405 (6) (A) Personnel**

**Adjourn**

Motion by Neil Farrington and second by Irene Belanger to adjourn at 8:43 pm; approved 4-0

Respectfully submitted,

  
Irene Belanger  
Secretary, China Select Board