

# TOWN OF CHINA

571 Lakeview Drive  
China, ME 04358



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## Select Board Meeting

Monday – 08/08/2016 – Town Office Meeting Room

7:00 P.M.

## Minutes

The Chair opened the meeting and welcomed all in attendance at 7:00 p.m. Board members present were Irene L. Belanger, Robert MacFarland, Neil Farrington, Ronald R. Breton, and Joann C. Austin. Others present were as noted on the attendance sheet attached to these minutes, Mary Grow and the Town Manager. All present recited the Pledge of Allegiance to the American Flag.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board voted 5-0 to accept the minutes of the 07/25/2016 Select Board meeting as presented.

On a motion by Selectperson Irene L. Belanger and a second by Ronald R. Breton, the Board voted 5-0 to accept China Payroll Warrant #8 for \$22,350.24, CBB and YCC Payroll Warrant #9 for \$5,009.92 and Town Payables Warrant #10 for \$452,930.77 as presented. It was noted that there were disbursements for 28 Doris L. Young Scholarship recipients at \$500 per award. Selectperson Joann C. Austin provided a short background summary on Doris L. Young, recognizing her inspiration to many and outstanding gift to the town.

Selectperson Neil Farrington pointed out that the town pays for portable toilets and that the recently acquired portable classroom could be used at the ball fields as a bathroom facility for the public and locker rooms teams.

## Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Transfer Station Co-Coordinator's Conversation – Transfer Station Committee Items:** This item was included in the discussion below about the Free For Taking proposed move.
- **Committee/Organization Reports – Board Selected - Selectperson Belanger:** **RSU#18, KVCOG, Economic & Community Development, Mid-Maine Chamber and KRDA Updates – Selectperson Belanger:** Selectperson Irene L. Belanger reported on meeting times for respective organizations.
- **Old Town Hall – Front Door Repair (Two Doors) – Selectperson Neil Farrington:** On a motion by Selectperson Robert MacFarland and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to have the Old Town Hall front doors repaired for an amount not to exceed \$1800.00.
- **Free For Taking Building – Transfer Station Committee:** The Board, along with members of the Transfer Station Committee, discussed the possible relocation sites for the FFT offering. The TSC has recommended moving from the current site at the transfer station and near the hopper to a site to the left of the current area and onto the grass. It was suggested that moving to the

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recommended site would relieve traffic congestion near the hopper and thereby reduce user frustration and anxiety and improves the traffic flow and safety. TSC members commented on their recommendation. Town employee Kevin Rhoades expressed positive words toward the TSC recommendation.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Ronald R. Breton, the Board voted 4-1 (MacFarland) to go forward with the proposed recommendation to move the FFT site to an area to the left of the current site onto the grass, at a cost not to exceed \$12,000 with up to \$6,000 coming from the Contingency Fund and a cost not to exceed \$6,000 from the transfer station budget. All China Land Development Code and State Fire Marshall regulations are to be complied with in the project. The Select Board members expressed their respective opinions about the proposed change, ranging from the funding source for the project to safety issues to ease of oversight to how long it has been since a move had been initially proposed. There were comments about the existing building currently being used and the possible sale of the building to offset costs of the move and new building.

- **ADA Ramp Bids – Kevin Violette:** Mr. Violette informed the SB of his research into the ADA rules for the town relating to the possible replacement of two ramps, one at the Old Town Hall and the other at the portable classroom, used for a shelter and a potential voting place during elections. Kevin spoke with Rich McCarthy, Maine State Fire Marshall, and reviewed all other relevant regulations. He found that the ramp at the Old Town Hall did not need replacing as it was not used as a gathering site except on an infrequent basis.

Mr. Violette explained how the ramp at the portable classroom could be installed, using two options in his explanation. The consensus of the Board was for Mr. Violette to go ahead with the lesser expensive option with the town's assistance at some minimal level of earth movement and fill. He is to send along to the town a description of the process with a final quote on the cost.

## New Business:

- **Public Comment:** There was not any public comment at this time.
- **Policies and Procedures:** The Board will continually review policies and procedures with the intent of updating any and all that need attention. T. Station needs review...
- **Tracey Frost – Police Vehicle Proposal:** Chief Mike Tracy and Sgt. Tracey Frost proposed that the town trade-in the current police vehicle for a new and more police user friendly vehicle and associated equipment. The funding for the new vehicle and associated equipment would be possible through a trade-in value for our current vehicle along with funds from a grant from the Stephen and Tabitha King Foundation specifically awarded to the town for such purposes. The officers provided their reasoning for the recommended change in a comprehensive presentation.

Chief Tracy and Sgt. Frost also commented about a proposed Citizen Police Academy proposal they will bring to the SB at some point in the near term.

While the police officers were present, members of the audience asked the Board to discuss

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traffic issues in the China Village section of China. China Village area residents again commented about traffic issues they felt were significant to be addressed. Officers Tracy and Frost summarized their efforts devoted to traffic control and to obtain data on vehicular traffic in the Village. The Board commented about the devotion of significant town resources to traffic control in the respective area, Selectperson Ronald R. Breton noting a traffic study involving over 200 vehicles traveling through the intersection of Main Street, the Neck Road and the Causeway Road in China Village. Other SB members commented about the town resources devoted to the traffic concerns in China Village.

Officers Tracy and Frost further suggested that they use a Black Cat Radar Recorder to record additional traffic data in China Village over longer periods of time. The Recorder is generally not recognizable by the motoring public and therefore should capture accurate data for review and action planning. The Black Box Radar equipment will be provided through a loan from a local area police department. In the discussion there was discussion about obtaining information on the cost of an AED unit and a Black Cat Radar unit for possible future purchases.

On a motion by Selectperson Ronald R. Breton and a second by Selectperson Joann C. Austin, the Board voted 5-0 to pursue the trade-in of the town's police vehicle and use the grant funding from the Stephen and Tabitha King Foundation in the transaction, and further to include police vehicle equipment replacement to be compatible with the new vehicle in the transaction.

- **Appointments – Recreation Committee/Other:** On a motion by Selectperson Neil Farrington and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to appoint Todd Dunn to the China Recreation Committee. On a motion by Selectperson Neil Farrington and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to appoint Tom Michaud to the TIF Committee. On a motion by Selectperson Joann C. Austin and a second by Selectperson Neil Farrington, the Board voted 5-0 to appoint Lynne O'Connor to the Transfer Station Committee.
- **Recording of Select Board Meetings:** The Board discussed the options for the taking of minutes of their meetings ultimately agreeing that the current process would be followed and emphasizing that the Board is encouraged to thoroughly read the minutes and provide input if amendments are needed.

#### **Manager's Communications (Non-Action Items):**

- **Public Comment:** There was not any public comment at this time.
- **Committees – Meetings/Updates: Thurston Park II, Economic and Community Development Committee, Transfer Station Committee, Tuesday, August 16, 2016 at 8:30 A.M. in the Town Office, and TIF Committee, Monday, August 15, 2016 at 6:30 P.M. in the town office meeting room, Emergency Preparedness Committee, Tuesday, August 30, 2016 at 10:15 A.M. in the Town Office.** The respective dates, times, and places of the meetings were announced.
- **TIF Information/Conversations:** The Board agreed to have this item on the agenda for continued conversation and clarification.

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- **Timeline for November 8, 2016 Ballot and Possible Ballot Items:** The Board was informed about the important dates for submission of items for the ballot and the possible items that are proposed to be on the ballot if all obligatory requirements are met.
- **MDOT Culvert Replacement Notice – Route #3 in 2019:** The Board did not discuss this item at this meeting.

In other business:

There was discussion about the CRLA budget and possible reserve fund for amounts not spent in a given year.

It was noted that the administration might be prepared for the commitment of taxes at the next SB meeting.

On a motion by Ronald R. Breton and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to adjourn at 10:13 p.m.

Respectfully submitted,

*Irene L. Belanger*

Irene L. Belanger, Secretary  
China Select Board

# Attendance Sheet – 08/08/2016 (Pub Hearing and Select Board Meeting)

Name	Address	e-Mail (legibly)
1 Frank Soaler		
2 Ed Brownell		
3 Tom Michaud		TOMMICHAUDFARMS@GMAIL.COM
4 Scott A Pierz		utfresearcher54@gmail.com
5 Michael Tracy		mtracy@oakland-me.gov
6 Tracy Frost		tfrost@rsu18.org
7 Paul Lucas	294 Pleasant View Ridge Rd	
8 Mark Davis	499 PWR ROAD	
9 TOM MIRAGLIOLLO	113 ROWE DR	
10 Kevin Rhoades	24 Alder park	
11 KEVIN VIOLETTE	1 SAJADE ST FAIRFIELD ME	
12 PETER CROWELL	3 PEKING ST. CHINA VIL.	
13 Lynne Connor	66 Oak Ln. S. China	
14 Kyle + Jen Pellerin	54 Main St. China Me	04358
15 Jamie Bachinsil	9 Neck Rd China.	

— 207 680 8800  
 Bill Johnson - 412nd.