

TOWN OF CHINA

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China Select Board, Tuesday – 9/17/18
Regular Meeting – 6:30 P.M. – Town Office Meeting Room

Selectpersons present: Chairman Robert MacFarland; Secretary Irene Belanger; Neil Farrington; Donna Mills-Stevens. Not Present: Jeffrey LaVerdiere. Town Manager: Dennis Heath. Town Attorney: Amanda Meader, Evan Fisher. Others present: Becky Hapgood, Gary Cummings, Shawn Reed, Tim Grotton, Wayne Chadwick, Jean Conway, Paul Mitnik, Tom Miragliuolo, Erika Praul and Mary Grow.

MINUTES

Robert MacFarland called the meeting to order at 6:30 pm and led the Pledge of Allegiance to the American Flag.

- I. **Executive Session Pursuant to 1 M.R.S.A. §405 (6)E Consultation with Legal Counsel and/or 1 M.R.S.A §405 (6) (A) Personnel**
 - a. Motion at 6:31 pm by Irene Belanger and second by Donna Mills-Stevens to enter Executive Session pursuant to 1 M.R.S.A. §405 (6)E Consultation with Legal Counsel; approved 4-0
 - b. Motion at 6:47 pm by Neil Farrington and second by Irene Belanger to adjourn from Executive Session; approved 4-0

- II. **Approval of Minutes**
 - a. Motion by Irene Belanger and second by Donna Mills-Stevens to approve the minutes of the 9/4/18 Select Board Meeting; approved 4-0

- III. **Warrants**
 - a. Motion by Irene Belanger and second by Neil Farrington to approve Warrant #17 CBI Payroll Warrant for \$137.26; approved 4-0
 - b. Motion by Irene Belanger and second by Donna Mills-Stevens to approve Warrant #18 YCC Payroll Warrant for \$32.30; approved 4-0
 - c. Motion by Irene Belanger and second by Neil Farrington to approve Warrant #19 Payroll Warrant for \$25,403.42; approved 4-0
 - d. Motion by Irene Belanger and second by Donna Mills-Stevens to approve Warrant #20 Payables Warrant for \$82,578.06; approved 4-0

IV. Department Reports

- a. Town Clerk – Becky Hapgood
- b. Police – written report submitted
- c. Fire/Rescue – no report
- d. Public Works – Gary Cummings, Shawn Reed
- e. Transfer Station – Tim Grotton
- f. Organization Reports/Committee Reports – Irene Belanger stated that the Household Hazardous Waste Day is October 20th in Winslow and Drug Takeback Day and Shredding is October 27th in China.

V. Unfinished Business

- a. Foreclosure Properties Auction – Motion by Neil Farrington and second by Irene Belanger to approve corrected Quit Claim deed for the 619 Pleasant View Ridge Road property (Map 59 Lot 015) to indicate discharge of all 3 tax liens against the property; approved 3-0-1
- b. Correction to Permit Fee Schedule – Motion by Irene Belanger and second by Neil Farrington to approve two minor typographical errors; approved 3-1
- c. Heritage Tour Scholarship Fund – Motion by Irene Belanger and second by Neil Farrington to approve trust agreement for the subject fund; approved 4-0
- d. Internal Financial Controls - TABLED
- e. Tower Use Agreement – TABLED
- f. Office hours during Absentee Voting – Mon-Fri 7:30am-4pm and Saturday 8-11am. Motion by Neil Farrington and second by Irene Belanger; approved 4-0. Office hours during the election are 7:30am-4pm. Motion by Neil Farrington and second by Donna Mills-Stevens; approved 4-0

VI. New Business

- a. Public Comment - None
- b. Consent Agreement – Motion by Irene Belanger and second by Neil Farrington to approve proposed Consent Agreement with Scott Rhoades: approved 3-0-1
- c. Bids for fire pond, portable bathroom, Town Line porch, and various town office repairs
 - i. Motion by Robert MacFarland and second by Irene Belanger to reject bids for portable bathroom, Town Line porch, and various town office repairs; approved 4-0
 - ii. Motion by Neil Farrington and second by Irene Belanger to accept \$5,560 bid from DeMerchant Construction for the Neck Road fire pond; approved 4-0
- d. FY 2017/2018 audit – Motion by Irene Belanger and second by Donna Mills-Stevens to accept the FY 2017-2018 audit by Purdy-Powers and Co., CPA
- e. MMA Voting Delegate – Irene Belanger is appointed as the official voting delegate and Rebecca Hapgood as the alternate voting delegate for the MMA

business meeting on 10/3/18. Motion by Donna Mills-Stevens and second by Neil Farrington; approved 4-0

VII. Manager's Communications – (Non-Action Items)

- a. Causeway project update
- b. Hyper-Reach (mass notification system) Webinar 9/18/18 at 4pm
- c. Transfer Station Traffic Study – Study shows highest traffic from 8 am to 12 pm and on Saturdays

Adjourn

Motion by Robert MacFarland to adjourn at 8:56 pm; approved 4-0

Assessors Meeting

Robert MacFarland called the meeting to order at 8:57 pm.

Abatements and or Supplemental Tax Assessments:

- a. Motion by Irene Belanger and a second by Neil Farrington to approve abatements in the amount of \$316.00; approved 4-0

Motion by Neil Farrington and second by Irene Belanger to adjourn at 8:59 pm; approved 4-0

Respectfully submitted,



Irene Belanger
Secretary, China Select Board