

TOWN OF CHINA

571 Lakeview Drive
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Select Board Meeting

Monday – 09/18/2017 – Town Office Meeting Room

7:00 P.M.

Minutes

The Town Manager opened the meeting in the early absence of the Chair, Neil Farrington, and welcomed all in attendance at 7:00 p.m. Board members present were Irene L. Belanger, Jeffrey LaVerdiere, Neil Farrington (excused absence at the beginning of the meeting, arrival at 8:19 p.m.), Ronald R. Breton, and Joann C. Austin. Others present were Tom Michaud, Edward Brownell, Jean Conway, Charles Conway, Robert MacFarland, Mary Grow and the Town Manager. All present recited the Pledge of Allegiance to the American Flag by Selectperson Ronald R. Breton.

The Town Manager called for nominations for the Chair position for the meeting this evening. Selectperson Ronald R. Breton nominated Selectperson Joann C. Austin to be Chair for the evening and Selectperson Irene L. Belanger seconded the nomination. The Town Manager had called for other nominations. There were not any nominations. The Town Manager called for a vote for Selectperson Joann C. Austin to be Chair. The vote was 4-0. Selectperson Joann C. Austin assumed the Chair position.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to accept the minutes of the 09/06/2017 Select Board meeting as presented.

On a motion by Selectperson Irene L. Belanger and a second by Ronald R. Breton, the Board voted 4-0 to accept and sign China Payroll Warrant #16 for \$24,390.85. On a motion by Selectperson Ronald R. Breton and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to accept and sign CBY/YCC Payroll Warrant #17 for \$181.93 as presented. On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to accept and sign Town Payables Warrant #18 for \$62,479.61 as presented.

Unfinished Business:

- **Organization Reports/Transfer Station Coordinators/Other Reports:** Selectperson Irene L. Belanger reported the on the current events relating to respective organizations, e.g. the 50th Anniversary celebration for the KVCOG, the MRC Board meeting, the official office moving of the MRRRA to Newport, and the public hearing dates for the November ballot items dealing with RSU#18.

Additionally, Selectperson and TIF Committee member Irene L. Belanger said that the Committee authorized reestablishment of an ad-hoc committee to look for a site for a China Lake public beach. She went on to say that any volunteers interested in being on that committee should contact the town office.

TIF Committee member Tom Michaud reported that the TIF Committee has recommended the firm Wright-Pierce to the Select Board for approval to complete the design phase of the Causeway Road bridge replacement. On a motion by Selectperson Jeffrey R. LaVerdiere and a second by Selectperson Ronald R. Breton, the Board voted 4-0 to approve of hiring the firm Wright-Pierce as recommended. On a motion by Selectperson Ronald R. Breton and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to authorize and approve of the Town Manager signing on behalf of the town in the final agreement/contract with Wright-Pierce. The TIF Committee also recommended that the town use the services of A. E. Hodsdon Engineering to represent the town if possible in the negotiations with Wright-Pierce.

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- **Rental of the Office in the Old Town Hall – Town Line News Papers, Acceptance of Agreement:** The Town Manager reported that representatives of the Town Line Newspaper visited and inspected the basement in the Old Town Hall and found it suitable for their operations. The Board discussed work remaining to be done to prepare the office for renting, to include a roof over the entryway at the rear entrance.
- **November Election Items – Town Clerk and Registrar Hours:** On a motion by Selectperson Jeffrey R. LaVerdiere and a second by Selectperson Irene L. Belanger, the Board voted 4-0 to accept and sign the recommended Town Clerk and Registrar hours as presented.
- **November Ballot Items – Municipal Warrant Acceptance and Signing and RSU#18 Warrant Acceptance and Signing:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to wait until the March 2018 Annual Town Business Meeting to consider the Food Safety Ordinance. The Town Manager said that he expected the Maine Legislature to amend the current law on which the local ordinance was based. He consequently recommended waiting until the Legislature makes the final changes at the State level. At that time the local ordinance would be drafted to conform to the changes made by the Legislature in the state law.

On a motion by Selectperson Ronald R. Breton and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to accept and sign the Municipal Warrant for the November Referendum Election as presented without the local Food Safety Ordinance.

On a motion by Selectperson Ronald R. Breton and a second by Selectperson Irene L. Belanger, the Board voted 4-0 to have a public hearing on the proposed Municipal Warrant articles/questions at 6:30 p.m. on Monday, October 2, 2017.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 3-1(LaVerdiere) to accept and sign the RSU#18 Warrant as presented.

Selectperson Irene L. Belanger noted that RSU#18 officials will hold public hearings on the bond issue in four of the five towns in the RSU#18. The public hearing in China is scheduled for Monday, October 23, 2017 at 6:00 p.m. at the China Middle School.

Selectperson Ronald R. Breton expressed his disappointment that there was not much information forthcoming from the RSU#18 administration or from our RSU#18 representatives on current/past education issues. He noted the example of the recent drainage issues at the China Middle School and that there was not anyone reporting the circumstances to the town that resulted in the closing of the CMS for a few days.

New Business:

- **Public Comment:** Robert MacFarland asked for and received permission to host another annual “Trunk-or-Treat” activity at the Old Town Hall and associated parking area. Bob noted he has hosted such an activity for several years and the participation rate has increased substantially over time.
- **Policies and Procedures:** The Board will continually review policies and procedures with the intent of updating any and all that need attention.

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- **Appointments –** : On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board 4-0 to appoint Jean Conway to the position as Budget Committee Secretary and Tom Rumpf to the Revolving Fund Committee. On a motion by Selectperson Ronald R. Breton and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 3-1(Belanger) to nominate Irene L. Belanger to the Board of Directors of the Municipal Review Corporation.
- **Enforcement Items – China C.E.O. (Route #32 North and Dirigo Road):** The Town Manager noted that these items will be on the next SB meeting agenda for consideration.
- **Household Hazardous Waste Collection Day, Participation and at Certain Dollar Level:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to participate in the HHW event up to a \$2,000 monetary level. Selectperson Irene L. Belanger explained what the event included and that pre-registration was obligatory. She went on to say that residents could bring many other items such as old televisions and computer monitors. It was recommended to have volunteers from participating towns to help processing at registration time. The Town Manager noted the event will again be held at the Winslow Public Works facility on Halifax Street in Winslow.
- **Appointments – RLF Committee – Tom Rumpf, Secretary, China Budget Committee - Jean Conway:** On a motion by Selectperson Ronald R. Breton and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0 to appoint Jean Conway as Secretary of the China Budget Committee and Tom Rumpf as a member of the Revolving Loan Fund

Manager's Communications (Non-Action Items):

- **Meeting Announcements – Transfer Station Committee (Chair) Frank Soares and 5-Year Capital Plan Presentation – October 2, 2017 SB Meeting:** It was noted that Frank Soares, Chairperson of the China Transfer Station Committee will present the Committee's proposed 5-year capital plan
- **TIF Information/Conversations:** The Board agreed to have this item on the agenda for continued conversation and clarification.
- **Committee Vacancies, e.g. Budget Committee Position, Bicentennial Committee, and etc.:** The vacancies were noted. An appointment to the position of the Secretary of the China Budget Committee is noted above.
- **Strategic Planning Session – Next Steps:** This appears on the agenda for potential discussion as other projects in the planning process mature.
- **General Assistance Maximums – Public Hearing and Consideration of Adoption of Maximums:** On a motion by Selectperson Ronald R. Breton and a second by Selectperson Irene L. Belanger, the Board voted 4-0 to have a public hearing on the changes at 6:55 p.m. on Monday, October 2, 2017.
- **Foreclosed Upon Property 619 PVR:** The Board agreed to have Selectperson Jeffrey R. LaVerdiere communicate with family members about the circumstances and report back to the Board.

In other business:

Selectperson Neil Farrington commented about the commodities markets and need to make changes at the transfer station in the processing of rigid plastics. He suggested charging a fee for the rigid plastics as has been done in the past and to use the area used for rigid plastic collection for expansion of the metal collection area. Selectperson Joann C. Austin said the principle of recycling of the rigid plastic is as important as the economic return.

On a motion by Jeffrey R. LaVerdiere and a second by Selectperson Irene L. Belanger, the Board voted 4-0 to adjourn at 8:17 p.m.

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Respectfully submitted,

Irene L. Belanger, Secretary
China Select Board

Assessors Meeting
Monday
09/18/2017
Agenda 8:18 p.m.

I. Abatements and/or Supplemental Tax Assessments

On a motion by Ronald R. Breton to approve of and sign the abatement request by the South China Library Association and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0. Copies of the filings and approval will be on file at the town office.

On a motion by Ronald R. Breton to approve of and sign the abatement request by Carolyn Dow and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0. Copies of the filings and approval will be on file at the town office.

On a motion by Ronald R. Breton to approve of and sign the abatement request by Baxter Healthcare Corporation and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0. Copies of the filings and approval will be on file at the town office.

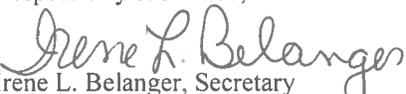
On a motion by Ronald R. Breton to approve of an abatement for Grace Academy Map 17, Lot 47 G, and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 4-0. Copies of the filings and approval will be on file at the town office. Selectperson arrives at 8:26 p.m. from excused lateness.

On a motion by Ronald R. Breton to deny the abatement request by Elwood and Donna Stevens, Map 63, Lot 72, and a second by Selectperson Jeffrey R. LaVerdiere, the Board voted 3-2(Austin, LaVerdiere). Copies of the filings and approval will be on file at the town office.

On a motion by Selectperson Neil Farrington to deny the abatement application of Phil Poulin, Map 6, Lot 2-4, and a second by Selectperson Ronald R. Breton, the Board voted 2-3(Austin, LaVerdiere, and Belanger). The Board asked the Town Manager to have the property owner and the town's Assessing Agent at the next meeting for a discussion of the application.

II. Adjourn: On a motion by Assessor Jeffrey R. LaVerdiere and a second by Assessor Ronald R. Breton, the Board voted 5-0 to adjourn at 8:38 p.m.

Respectfully submitted,


Irene L. Belanger, Secretary
China Select Board and Assessors